



NidderdalePlus
Community Hub

**NIDDERDALE PLUS PARTNERSHIP
TRUSTEES ANNUAL REPORT
APRIL 2019 – MARCH 2020**

The Nidderdale Plus Partnership
Station Square, King Street,
Pateley Bridge,
HG3 5AT

Registered charity: 1163998
Company limited by guarantee no: 5331403

www.nidderdaleplus.org.uk

Tel: 01423 714953

Email: admin@nidderdaleplus.org.uk

**THE NIDDERDALE PLUS PARTNERSHIP
FOR THE YEAR ENDED 31 MARCH 2020**

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**THE NIDDERDALE PLUS PARTNERSHIP
FOR THE YEAR ENDED 31 MARCH 2020
TRUSTEES' REPORT**

OVERVIEW

The Nidderdale Plus Partnership is an independent charity that supports the local community, including the local voluntary sector, through the advancement of education and provision of relief, help and advice to those in need.

It aims to be a successful, sustainable community hub that is responsive, innovative, effective, well run and used, and able to adapt and develop to meet local needs. The Hub is centrally located, in Pateley Bridge, and provides a friendly place for people to visit for help or information, for advice or to access services. The partnership also operates a range of services from the premises. It is well established as a key anchor organisation in the delivery of services and projects in the Nidderdale area, with a proven track record for the facilitation of groups and partnerships to further the needs of the local community.

Nidderdale Plus has changed rapidly since obtaining charitable status in 2015. Following a period of consolidation up to 2018, the charity made significant progress during 2019 to the extent that it was well placed to become a Community Support Organisation (CSO) at the start of 2020 when the global COVID-19 pandemic began to affect our local community.

The charity is now planning further developments to become financially sustainable, to continue to deliver its core services and, crucially, shape new services for the benefit of the rural community.

OBJECTIVES AND ACTIVITIES

The year 2019 - 20 was a highly active year for Nidderdale Plus in making progress to streamline and update the organisation, refine and develop the services provided and plan the further development of the community hub.

Strategic Aims and Objectives:

To be the home of community assistance

- keeping up to date with community needs
- reviewing and identifying current and future organisational needs
- implementing initiatives which meet identified needs
- working in partnership and cooperating with other organisations

To be financially sustainable

- identifying income requirements
- identifying income sources
- maintaining an open dialogue with current commissioners to ensure sustainability of SLA income
- setting up and ensuring effective operation of wholly owned trading company

To be operationally efficient

- with effective people management, ensuring appropriate skills and experience
- to conduct a training needs analysis to achieve the future development of staff and volunteers
- with effective performance management (relevant to Service Level Agreements (SLAs) and Key Performance Indicators (KPIs)
- with effective volunteer involvement and management

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To be effective communicators

- externally with the public, customers and local people
- internally with staff, volunteers, members, partners and commissioners

To maintain and further develop current and prioritised community services

- community library
- community transport
- information, advice and support
- health and wellbeing
- volunteer recruitment and retention
- digital inclusion

The activities aim to maintain, improve, and develop local services and improve access to existing and new community services. The charity provides a range of services in partnership with other organisations, these include a community library, community transport and access to County and Borough council services and local police front desk. The hub is a focal point for local people and organisations as well as visitors to the area; it also provides tourism information and office services from the non-charitable company. There is a thriving group of dedicated volunteers who support the community hub and help to ensure it meets people's needs.

In pursuing these aims the Charity Trustees, have given due regard to the Charity Commission's published general guidance concerning the operation of the Public Benefit requirements under the Charities Act 2011.

ACHIEVEMENTS AND PERFORMANCE

SERVICES

The partnership successfully operated the services, maintaining regular daily opening hours. The hub opens at 10am weekdays and has a late-night opening on Mondays, as well as being open 3 hours on Saturday and Sundays (although the office is closed on Sundays during winter).

COMMUNITY LIBRARY

The community library has seen an increase in membership and activity and continues to be a well-used and popular facility. The facilities include three public access computers, public Wi-Fi and the full range of library services. A weekly story time for children and other events are held during the year. The library is a well-used and valued community resource.

COMMUNITY TRANSPORT

The community car was well used throughout the year. It is ably supported by the team of 17 (2019 - 17) volunteer drivers, who gave 1168 (2019 - 1284) hours of their time to support the car service. When not in use, the Community Car parks directly outside the hub giving added visibility to the service.

During the year the car provided 1791 (2019 – 2096) passenger journeys and our regular passenger numbers have increased to 51 (2019 - 44) local residents, all of whom have no access to public or private transport and need assistance as a result of disability or mobility issues, or due to their rural isolation.

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The feedback from regular users of the service is good. There are many favourable comments and appreciation from passengers who are pleased that the service exists as it makes such a positive difference to their lives.

ACCESSING SERVICES

The Hub offers a safe place for local access to services through provision of information, support, or assistance to find information and help or obtain a service. People can attend local charity drop-in sessions, ask questions, and get help with local council services as well as being able to report an issue or incident to the police or make an enquiry. The hub helps people with digital access and ran the first digital learning course on how to safely install and use Mobile Apps. The course was oversubscribed and will be run again. The staff also help with filling in on-line forms, use of computers or the hub Wi-Fi.

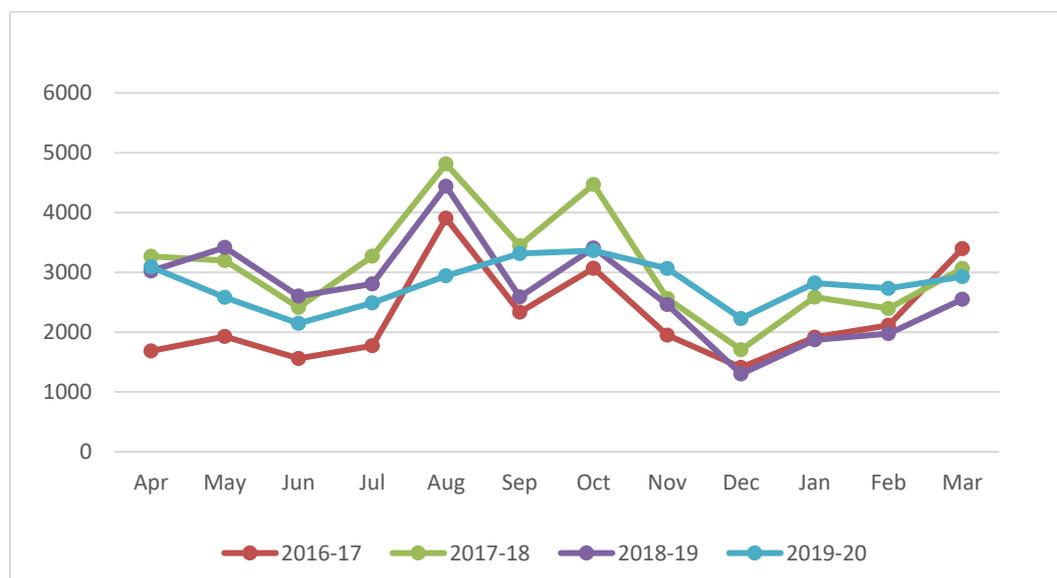
VOLUNTEERING

The team of volunteers has continued to work tirelessly to support the organisation and its services. There are 20 volunteers who contributed over 1384 hours over the year (2019 - 1536) (not including driving or Trustees) over the year. Our team of volunteer drivers was nominated for a 'Volunteering Oscar' in the Team of the Year and the Unsung Heroes in Nidderdale categories. In November, a group attended a celebration of volunteering across the Harrogate District, where their contribution to the local community was formally recognised.

The partnership provides a range of volunteering opportunities for people including supporting the community library, providing information to people who visit the hub, driving the community car, taking part in local events and helping with projects. Some activities and outings were coordinated by the volunteers – such as a trip to look round the local waste reprocessing site and a murder-mystery evening. 30 volunteers attended the latter which contributed over £125 for the charity as well as being thoroughly enjoyed by those who attended. The programme has unfortunately had to be limited because of the COVID-19 pandemic.

USAGE

The usage of the hub continues to be good, with between 2,000 and over 4,500 individual visits per month, other than in December when the hub closes before Christmas. The table below shows monthly footfall for the last four full financial years of operation.



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TRUSTEES' REPORT**

OUTREACH ACTIVITIES

NIDDERDALE SHOW

Our annual attendance at the Nidderdale Show in September was highly successful in positively engaging with over 300 local people and handing out 100 'goody bags' to people who were interested in finding out more about our services.

HEALTH AND WELLBEING FAIR

On 12 October, Nidderdale Plus held the first Health and Wellbeing Fair in the Memorial hall, Pateley Bridge. The event was well attended – with 32 different organisations having a stall and 230 people visiting throughout the morning. The event was the first of its kind in the area and it proved to be an excellent opportunity for networking and finding out what services and groups there are in the area to support our health and wellbeing needs. The event laid firm foundations for closer working with health providers, the local GP practice and local voluntary groups.

OPEN SATURDAY

On Saturday 16 November we held an open day at the hub when anyone could call in to chat and see what goes on. The Mayors of Harrogate and Pateley Bridge came along, together with the Chair of North Yorkshire County Council. The event also saw the premiere of the films produced during the Intergenerational Digital Film Project, which involved some of our volunteers and young people working together to create films in a variety of digital formats that showcase life in Nidderdale across the decades. This project was sponsored by Harrogate Borough Council My Neighbourhood Group. We welcomed 55 people in all during the morning, and it is hoped to make this an annual event from 2021.

ORGANISATIONAL

The Charity successfully implemented several updates to its internal processes during the year; these included introducing card payments, new computers and telephones to meet the increased demand for services and reduce costs. The new website was developed further and a new suite of leaflets promoting services was introduced. Improvements to working methods, including financial management and tracking of grant applications were also introduced.

FUTURE PLANS

The global pandemic which started to take hold towards the end of 2019-20 resulted in major challenges and changes for the charity, in common with many organisations. The hub had achieved considerable momentum with an interesting programme of activities and developments for 2020, all of which had to be either cancelled or postponed.

However, the decision to accelerate progress taken at the end of 2018 through using consultancy had helped to secure grant funding from North Yorkshire CC's Stronger Communities programme towards a project to develop Health and Wellbeing services. This meant the charity was in a good position to move swiftly to change its working methods and bring in new services to support the local community. With the benefit of further ongoing funding from Stronger Communities, this started at the end of March 2020 and continues in Autumn 2020.

The charity faces many challenges going forward; not least the COVID-19 pandemic and how to make sure it continues to meet people's needs locally. To that end the charity is working with other partners to determine the future strategy to achieve a sustainable and relevant community hub for the future.

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TRUSTEES' REPORT**

The key area is to ensure ongoing community involvement in identifying local needs and developing new services, especially for the more vulnerable members of the community.

FINANCIAL REVIEW

The charity improved its financial position again this year. There was a surplus of £3.9k after allowing for depreciation (the cash surplus was £7.3k), compared to a surplus of £8.5k last year (the cash surplus was £11.8k). Excluding Restricted Funds (where the expenditure is already committed), the funds available for any purpose increased by £5.5k (last year £13.2k).

Significant changes this year were:

- NYCC Stronger Communities granted us a further £8k this year (last year £4.7k) to develop the Health and Wellbeing project.
- The charity was successful in securing a £5k grant from the Brelms Trust CIO, plus several smaller one-off grants.
- Merchandise sales were developed, increasing income from £1.9k last year to £5.1k this year.
- Harrogate Borough Council's 'Voluntary & Community Sector SLA', one of our larger annual grants, was reduced from £16k to £8k this year.

As COVID-19 only started in the UK in March 2020, there was a negligible financial effect in 2019-20. Commenting on this as a post balance sheet event, the charity experienced much business and financial disruption in 2020-21. However, due to the success of the community hub in delivering essential support since March - and becoming an NYCC designated Community Support Organisation (CSO) - the overall financial impact of COVID-19 has been strongly positive.

RESERVES POLICY

The Charitable Company's policy has changed, from holding free reserves to cover the cost of three months overheads to now covering six months overheads. This is due to uncertainty about future local authority funding with the pending change to Unitary authorities, and the likelihood of other grant income being harder to obtain in a post-COVID financial environment.

The reserves now required are assessed as £53k, which include redundancy costs and a provision for dilapidations at the end of the lease.

At the year-end on 31 March 2020, monies held in free reserves amounted to £44,998 (2019 - £39,496). This is equivalent to six months expenditure (2019 - six months). The reserves at March 2020 are below the level now identified as the new policy requirement, but the desired level is expected to be achieved during 2020-21.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Constitution:

The Nidderdale Plus Partnership (Nidderdale Plus) is a registered charity and a company limited by guarantee. The Charitable Company was established under a Memorandum of Association which established the objects and powers of the Charitable Company and is governed under its Articles of Association. It also has a wholly owned subsidiary company, Nidderdale Limited, which operates non-charitable activities for the benefit of Nidderdale Plus.

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TRUSTEES' REPORT**

Recruiting and appointing Trustees:

Trustee vacancies are advertised, and applicants are interviewed prior to meeting with the full Board. Induction into the workings of the Charitable Company is carried out by Officers already serving on the Board with ongoing training being undertaken.

Organisational structure and decision making:

The Board of Trustees has overall responsibility for the organisation and ensuring that it is well run and that it continues to deliver the charitable outcomes for the benefit of the people for whom it has been set up. The Board develops the strategy and agrees and maintains the vision, mission and values of the organisation.

The Board meets at least six times per year, excluding the AGM, when it discusses and monitors the work and performance of the organisation. Board members also meet to progress initiatives and projects as well as with stakeholders. The Board also holds an annual 'Away Day' where strategy, priorities and performance are considered, and future plans agreed.

During 2019-20 the Partnership employed three part time staff and commissioned the services of a consultant. It also benefitted from the involvement of 37 volunteers and 7 Trustees (2019 – 34) volunteers.

Community Hub Manager: Richard Inman (appointed Jan 2020)

Community Hub Coordinator: Sandra Walker

Partnership Officer: Heather Blundell

Librarian: Carol Cooling (NYCC)

Consultancy provided by Helen Flynn

In June 2020 the Trustees reviewed the resource levels required to meet the changing circumstances and introduced a different staff structure, which is still in the process of development and implementation.

Volunteers (as at 31/3/20):

Library/Office:

Jenny Attwood; Heather Blundell; Sharon Cawood; Deborah Course; Chris Grainger; Kathy Hackney; Helen Hattan; Rosemary Helme; Pat Jackson; Suzanne Mellor; Fiona Robson; Sarah Turnbull; Ruth Turk; Jenny Spruce; Carole Cottrill; Tony Attwood; Richard Campbell; Jane Hallam; Mr Ives; Mrs Ives; = 20

Drivers:

Carolyn Evans; David Thomas; Debbie Forsyth; Lawrence Sherrington; Roger Newson Smith; Roger Wensley; Ron Walker; Sandra Walker; Sam Cook; Sarah Turnbull, Simon Robinson; Stuart Hattan; Heather Blundell; Darryl Hall; Gill Lazonby; Dennis Barber; Tony Attwood = 17

**THE NIDDERDALE PLUS PARTNERSHIP
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TRUSTEES' REPORT**

Board of Trustees:

Paula Newson Smith (Non-executive Co-Chair); Helen Flynn (Executive Co-Chair); Roger Wensley (Treasurer); Richard Bruce; Sue Lyon; Colin Ions (elected 30 July 2019); Jenny Spruce (elected 15 October 2019), Mike Perry – passed away 22 Aug 2019.

This report was approved by the Trustees on 4 November 2020.

Signed on behalf of the Trustees

Paula M Newson Smith – Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THE NIDDERDALE PLUS PARTNERSHIP**

I report to the Charity trustees on my examination of the accounts of the Company for the year ended 31 March 2020, which are set out on pages 9 to 20.

This report is made solely to the Charitable Company's trustees, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006 and the Charitable Company's trustees as a body in accordance with section 154 of the Charities Act 2011. My independent examiner's work has been undertaken so that I might state to the Charitable Company's trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charitable Company, the Charitable Company's members as a body and the Charitable Company's trustees as a body for my independent examiner's work, for this report, or for the opinions I have formed.

Responsibilities and basis of report

As the Charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities, applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

HPH, Chartered Accountants
13 Hornbeam Square South
Harrogate
HG2 8NB
4 November 2020

Sarah Wearing, FCA, DChA

**THE NIDDERDALE PLUS PARTNERSHIP
FOR THE YEAR ENDED 31 MARCH 2020
STATEMENT OF FINANCIAL ACTIVITIES
(INCOME AND EXPENDITURE ACCOUNT)**

| | <i>Notes</i> | <i>Unrestricted Funds £</i> | <i>Restricted Funds £</i> | <i>Year to 31 March 2020 £</i> | <i>Year to 31 March 2019 £</i> |
|------------------------------------|--------------|-------------------------------------|-----------------------------------|--|--|
| Income from: | | | | | |
| Donations and Legacies | 3 | 11,156 | 150 | 11,306 | 11,753 |
| Charitable activities | 4 | 50,924 | 14,837 | 65,761 | 66,553 |
| Investment income | 5 | 43 | - | 43 | 30 |
| Total Income | | 62,123 | 14,987 | 77,110 | 78,336 |
| Expenditure on: | | | | | |
| Charitable activities | 6 | 60,026 | 13,200 | 73,226 | 69,781 |
| Total Expenditure | | 60,026 | 13,200 | 73,226 | 69,781 |
| Net income / (expenditure) | | 2,097 | 1,787 | 3,884 | 8,555 |
| Transfers between funds | 14 | 843 | (843) | - | - |
| Net movement in funds | | 2,940 | 944 | 3,884 | 8,555 |
| Total Funds Brought Forward | | 56,705 | 3,826 | 60,531 | 51,976 |
| Total Funds Carried Forward | 15 | £ 59,645 | £ 4,770 | £ 64,415 | £ 60,531 |

The notes on pages 11 to 20 form part of these accounts.

THE NIDDERDALE PLUS PARTNERSHIP
AS AT 31 MARCH 2020
BALANCE SHEET
(company number: 05331403)

| | | 2020 | | 2019 | |
|---|----------|----------|----------|----------|----------|
| <i>Notes</i> | <i>£</i> | <i>£</i> | <i>£</i> | <i>£</i> | <i>£</i> |
| Fixed Assets | | | | | |
| Tangible Assets | 9 | | 14,547 | | 17,109 |
| Investments | 10 | | 100 | | 100 |
| Current Assets | | | | | |
| Debtors | 11 | 18,850 | | 22,275 | |
| Cash at Bank and in Hand | | 32,845 | | 24,020 | |
| | | 51,695 | | 46,295 | |
| Creditors: amounts falling due within one year | 12 | (1,927) | | (2,973) | |
| Net Current Assets | | | 49,768 | | 43,322 |
| Total Net Assets | | | £ 64,415 | | £ 60,531 |
| The Funds of the Charity | | | | | |
| Unrestricted Funds | | | | | |
| - Designated | 13 | | 14,647 | | 17,209 |
| - Undesignated | 13 | | 44,998 | | 39,496 |
| Restricted Funds | 14 | | 4,770 | | 3,826 |
| Total Charity Funds | | | £ 64,415 | | £ 60,531 |

For the financial year ended 31 March 2020, the Charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies. The Members have not required the Charity to obtain an audit of its accounts for the year in question in accordance with section 476. The Directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

The accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime under the Companies Act 2006.

The notes on pages 11 to 20 form part of these accounts.

Approved by the Trustees/Management Committee on 4 November 2020

Roger Wensley
Trustee

**THE NIDDERDALE PLUS PARTNERSHIP
FOR THE YEAR ENDED 31 MARCH 2020
NOTES TO THE ACCOUNTS**

1 GENERAL INFORMATION

The company is a private company limited by guarantee. The members are the Trustees. In the event of the company being wound up, the liability in respect of the guarantee is limited to £1 per member of the company. The company is incorporated and registered in England and Wales and is a public entity (no. 05331403).

The address of its registered office is:
Station Square, King Street, Pateley Bridge, Harrogate, North Yorkshire, HG3 5AT

2 ACCOUNTING POLICIES

a) Basis of Accounting

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102 (effective 1 January 2015) - (Charities SORP (FRS 102))), the Financial Reporting Standard 102 Section 1A applicable in the UK and Republic of Ireland (FRS 102 1A) and the Companies Act 2006.

The Charitable Company is small and has taken advantage of the exemption provided by Section 7 of FRS 102 and has not prepared a Cash Flow Statement.

The Nidderdale Plus Partnership meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s). The accounts are prepared in UK Sterling and rounded to the nearest £.

b) Going Concern

The Charitable Company has cash resources and has no requirement for external funding. The Charitable Company has seen its service levels and funding expand during the COVID-19 pandemic. These

The Trustees therefore have a reasonable expectation that the Charitable Company has adequate resources to continue in operational existence for 12 months from signing the accounts. They continue to believe that the going concern basis of accounting is appropriate in preparing the annual financial statements.

c) Income

Donations and legacies are accounted for when they are receivable by the Charitable Company. Other income is accounted for on an accruals basis as far as is prudent to do so.

d) Grant Income

Revenue grants are credited to the income and expenditure account at the time when they are entitled to the receipt. Any unspent restricted grants at the period end are carried forward as restricted funds in the balance sheet.

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2 ACCOUNTING POLICIES (continued)

e) Expenditure and Allocation of Expenditure

Expenditure is accounted for on an accruals basis. Staff costs and overheads are recharged to the subsidiary based on the apportionment of income across the group. Costs are apportioned within the charity and fund accounting as detailed below:-

Staff costs - on a time basis

Other direct charitable costs and costs of generating funds - on an actual basis

Support costs - on the level of use/ actual basis where specific

f) Taxation

As a registered Charity it benefits from rate relief and is generally exempt from Income Tax and Capital Gains Tax, but not from VAT. The Charitable Company is not registered for VAT and therefore the irrecoverable VAT is included in the cost of those items to which it relates.

g) Tangible Fixed Assets

Individual fixed assets costing £100 or more are initially recorded at cost.

Depreciation is provided at the following annual rate in order to write off each asset over its estimated useful life:

| | |
|----------------------------------|-------------------------|
| Equipment, fixtures and fittings | - 25% reducing balance |
| Land and buildings | - 10 year straight line |

h) Investments

The investment in the Charitable Company's unlisted trading subsidiary is included at historical cost.

i) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid after taking account of any trade discounts due.

j) Cash at bank and in hand

Cash at bank and cash in hand includes cash and any short term deposit accounts with a maturity of three months or less from the date of opening.

k) Creditors and Provisions

Creditors and provisions are recognised where the Charitable Company has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

l) Funds

The Unrestricted Funds are funds which the Trustees are free to use in accordance with the charitable objects.

Designated Funds are funds set aside by the Trustees for specific purposes.

Restricted Funds are funds which have been received by the Charitable Company for a specific purposes other than the general objectives of the Charitable Company.

The nature and purpose of each individual fund are explained in notes 13 and 14.

**THE NIDDERDALE PLUS PARTNERSHIP
FOR THE YEAR ENDED 31 MARCH 2020
NOTES TO THE ACCOUNTS**

3 DONATIONS AND LEGACIES

| | <i>Unrestricted</i> | <i>Restricted</i> | <i>Year to 31 March 2020</i> | <i>Year to 31 March 2019</i> |
|-------------------------------|---------------------|-------------------|----------------------------------|----------------------------------|
| | £ | £ | £ | £ |
| Donations | 1,069 | - | 1,069 | 2,463 |
| Donations from Nidderdale Ltd | 4,587 | - | 4,587 | 6,990 |
| Grant - The Brelms Trust CIO | 5,000 | - | 5,000 | - |
| Grants | 500 | 150 | 650 | 2,300 |
| | <u>£ 11,156</u> | <u>£ 150</u> | <u>£ 11,306</u> | <u>£ 11,753</u> |

In 2019 £800 of Donations and Legacies were restricted.

The Charity also benefits greatly from the involvement and enthusiastic support of its many volunteers, details of which are given in our annual report. In accordance with Charities SORP, the economic contribution of general volunteers is not recognised in the accounts.

4 INCOME FROM CHARITABLE ACTIVITIES

| | <i>Unrestricted</i> | <i>Restricted</i> | <i>Year to 31 March 2020</i> | <i>Year to 31 March 2019</i> |
|---|---------------------|-------------------|----------------------------------|----------------------------------|
| | £ | £ | £ | £ |
| <i>Service level agreements:</i> | | | | |
| Harrogate Borough Council | 13,000 | - | 13,000 | 5,000 |
| North Yorkshire Police | 6,268 | - | 6,268 | 6,267 |
| NYCC - Access to services | 4,000 | - | 4,000 | 4,000 |
| NYCC - Dial a ride | - | 2,096 | 2,096 | 2,000 |
| NYCC - Library | 5,998 | - | 5,998 | 5,925 |
| NYCC - Stronger Communities | - | 8,000 | 8,000 | 4,750 |
| | <u>29,266</u> | <u>10,096</u> | <u>39,362</u> | <u>27,942</u> |
| Awards for all | - | - | - | 9,880 |
| Local Fund Digital | - | 1,990 | 1,990 | - |
| Community Car | 5,614 | - | 5,614 | 4,466 |
| Community Car - Locality budget | - | 1,500 | 1,500 | - |
| Library Fees | 1,794 | - | 1,794 | 1,955 |
| Events | 922 | - | 922 | 696 |
| Promotional grants | - | 1,251 | 1,251 | - |
| Gouthwaite Board | - | - | - | 480 |
| Miscellaneous | - | - | - | 44 |
| Recharged costs | 13,328 | - | 13,328 | 21,090 |
| | <u>£ 50,924</u> | <u>£ 14,837</u> | <u>£ 65,761</u> | <u>£ 66,553</u> |

In 2019 £16,630 of Income from Charitable activities were restricted.

**THE NIDDERDALE PLUS PARTNERSHIP
FOR THE YEAR ENDED 31 MARCH 2020
NOTES TO THE ACCOUNTS**

5 INVESTMENT INCOME

| | <i>Year to</i> 31 March 2020 | <i>Year to</i> 31 March 2019 |
|------------------------------------|---------------------------------|---------------------------------|
| | £ | £ |
| Bank and Building Society Interest | £ 43 | £ 30 |
| | £ 43 | £ 30 |

6 DIRECT CHARITABLE EXPENDITURE

| | <i>Unrestricted</i> | <i>Restricted</i> | <i>Year to</i> 31 March 2020 | <i>Year to</i> 31 March 2019 |
|-------------------------------------|---------------------|-------------------|---------------------------------|---------------------------------|
| | £ | £ | £ | £ |
| Staff Salary Costs | 38,856 | 8,254 | 47,110 | 41,623 |
| Consultancy Fees - Restricted Grant | | 911 | 911 | 4,125 |
| Staff Training and Recruitment | 149 | - | 149 | 69 |
| Staff Travelling Costs | - | - | - | 48 |
| Library Costs | - | 784 | 784 | - |
| Community Car (excl admin time) | - | 973 | 973 | 1,505 |
| Telephone and Broadband | 720 | 20 | 740 | 1,844 |
| Stationery and Printing | 36 | - | 36 | 338 |
| Rent | 10,565 | - | 10,565 | 9,026 |
| Light and Heat | 1,683 | - | 1,683 | 1,393 |
| Repairs and Maintenance | 314 | 970 | 1,284 | 1,698 |
| Promotion and Event Costs | 190 | 1,027 | 1,217 | 358 |
| Cleaning | - | - | - | 214 |
| Room Hire | 65 | 36 | 101 | - |
| Sundry | 470 | - | 470 | 219 |
| Depreciation | 3,405 | - | 3,405 | 3,299 |
| Support Costs | 3,573 | 225 | 3,798 | 4,022 |
| | £ 60,026 | £ 13,200 | £ 73,226 | £ 69,781 |

Support costs

| | | | | |
|-----------------------------|---------|-------|---------|---------|
| Independent Examiner's Fee | 1,200 | - | 1,200 | 1,208 |
| AGM Costs | 40 | - | 40 | - |
| IT Costs | 376 | 225 | 601 | 1,388 |
| Insurance | 756 | - | 756 | 635 |
| Advertising | 121 | - | 121 | 363 |
| Bank Charges | 213 | - | 213 | 173 |
| Payroll Services | 640 | - | 640 | - |
| Legal and Professional Fees | 227 | - | 227 | 255 |
| | £ 3,573 | £ 225 | £ 3,798 | £ 4,022 |

In 2019 £20,885 of expenses in Charitable activities were applied to restricted activities.

**THE NIDDERDALE PLUS PARTNERSHIP
FOR THE YEAR ENDED 31 MARCH 2020
NOTES TO THE ACCOUNTS**

7 STAFF COSTS

| | <i>Year to 31 March 2020</i> | <i>Year to 31 March 2019</i> |
|----------------------------|----------------------------------|----------------------------------|
| | <i>£</i> | <i>£</i> |
| Wages and Salaries (gross) | 32,691 | 36,925 |
| Sub-contractor | 13,911 | 3,562 |
| Social Security Costs | - | 975 |
| Pension Costs | 508 | 161 |
| | £ 47,110 | £ 41,623 |
| | £ 47,110 | £ 41,623 |

The average head count of staff employed during the year was 2 (2019 - 3).

No employee earned over £60,000 during the year.

The key management personnel of the Charitable Company, is the Partnership Manager. The total employee benefits of the key management personnel of the Charity was £13,911 (2019 - £18,803).

8 TRANSACTIONS WITH TRUSTEES

In December 2018 the Trustees decided to accelerate progress at a crucial time in the development of the Community Hub and made a decision to commission consultancy and project services from one Trustee. The services commenced in January 2019 and the Trustee was paid £13,911 in 2019-20 (£3,480 in 2018-19) for such services and reimbursed travel expenses.

9 TANGIBLE FIXED ASSETS

| | Land and buildings | Equipment, fixtures and fittings | Total |
|------------------------------|-------------------------------|---|--------------|
| Cost | £ | £ | £ |
| At 1 April 2019 | 24,367 | 22,271 | 46,638 |
| Additions | - | 843 | 843 |
| | 24,367 | 23,114 | 47,481 |
| <u>Depreciation</u> | | | |
| At 1 April 2019 | 9,747 | 19,782 | 29,529 |
| Charge for the year | 2,437 | 968 | 3,405 |
| | 12,184 | 20,750 | 32,934 |
| <u>Net Book Value</u> | | | |
| At 31 March 2020 | £ 12,183 | £ 2,364 | £ 14,547 |
| At 31 March 2019 | £ 14,620 | £ 2,489 | £ 17,109 |

All fixed assets were used for the furtherance of the charitable activities.

**THE NIDDERDALE PLUS PARTNERSHIP
FOR THE YEAR ENDED 31 MARCH 2020
NOTES TO THE ACCOUNTS**

10 INVESTMENTS

The Charitable Company holds 100% of the ordinary £1 share capital in its trading subsidiary Nidderdale Limited. The subsidiary was incorporated on 16 September 2015 and its activity include the provision of tourist information, the sale of merchandise, and office services. The total net profit of £4,587 (2019 - £6,990) was donated to The Nidderdale Partnership Plus. Additionally, during the year £11,829 (2019 - £21,090) was recharged to Nidderdale Limited for rent, utilities and salaries.

A summary of the results of the subsidiary is shown below:

| | <i>Year ended 31 March 2020 £</i> | <i>Year ended 31 March 2019 £</i> |
|------------------------------------|---|---|
| Turnover | 19,890 | 30,700 |
| Cost of sales | (2,143) | (1,819) |
| Gross profit | 17,747 | 28,881 |
| Administrative expenses | (13,160) | (21,891) |
| Profit before donations to charity | £ 4,587 | £ 6,990 |

The aggregate of the assets, liabilities and funds was:

| | | |
|-------------|----------|----------|
| Assets | 16,595 | 21,114 |
| Liabilities | (16,495) | (21,014) |
| Funds | £ 100 | £ 100 |

11 DEBTORS

| | <i>2020 £</i> | <i>2019 £</i> |
|--|-------------------|-------------------|
| Trade Debtors | 73 | - |
| Amounts owed from Subsidiary Undertaking | 15,864 | 19,675 |
| Prepayments and Accrued Income | 2,913 | 2,600 |
| | £ 18,850 | £ 22,275 |

12 CREDITORS: amounts falling due within one year

| | | |
|---------------------------------|---------|---------|
| Other Taxes and Social Security | 407 | 409 |
| Other Creditors | 99 | 63 |
| Accruals | 1,421 | 2,501 |
| | £ 1,927 | £ 2,973 |

**THE NIDDERDALE PLUS PARTNERSHIP
FOR THE YEAR ENDED 31 MARCH 2020
NOTES TO THE ACCOUNTS**

13 UNRESTRICTED FUNDS

| | <i>Balance b/f 01.04.19</i> | <i>Income received</i> | <i>Expenditure</i> | <i>Transfers In/(out)</i> | <i>Balance c/f 31.03.2020</i> |
|--------------------|---------------------------------|----------------------------|--------------------|-------------------------------|-----------------------------------|
| | £ | £ | £ | £ | £ |
| Designated Funds | 17,209 | - | (3,405) | 843 | 14,647 |
| Unrestricted Funds | 39,496 | 62,123 | (56,621) | - | 44,998 |
| | <u>£ 56,705</u> | <u>£ 62,123</u> | <u>£ (60,026)</u> | <u>£ 843</u> | <u>£ 59,645</u> |

| | <i>Balance b/f 01.04.18</i> | <i>Income received</i> | <i>Expenditure</i> | <i>Transfers In/(out)</i> | <i>Balance c/f 31.03.2019</i> |
|--------------------|---------------------------------|----------------------------|--------------------|-------------------------------|-----------------------------------|
| | £ | £ | £ | £ | £ |
| Designated Funds | 17,056 | - | (3,299) | 3,452 | 17,209 |
| Unrestricted Funds | 26,327 | 60,906 | (45,597) | (2,140) | 39,496 |
| | <u>£ 43,383</u> | <u>£ 60,906</u> | <u>£ (48,896)</u> | <u>£ 1,312</u> | <u>£ 56,705</u> |

Designated Fund

This fund relates to the net book value of the fixed assets of the charity including the investments in the shares of the trading subsidiary.

14 RESTRICTED FUNDS

| | <i>Balance b/f 01.04.19</i> | <i>Income received</i> | <i>Expenditure</i> | <i>Transfers In/(out)</i> | <i>Balance c/f 31.03.2020</i> |
|----------------------------|---------------------------------|----------------------------|--------------------|-------------------------------|-----------------------------------|
| | £ | £ | £ | £ | £ |
| Safe Nidd | | 429 | (429) | | |
| NY Youth Service | 600 | - | (600) | - | - |
| Nidderdale Orchestra | 678 | - | (678) | - | - |
| Arts Development | 106 | - | (106) | - | - |
| My Neighbourhood | | | | | |
| Intergenerational Project | 1,000 | - | (1,000) | - | - |
| NYCC Dial a Ride | - | 2,096 | (2,096) | - | - |
| Library Capital | 817 | - | (817) | - | - |
| Stronger Communities | 625 | - | (625) | - | - |
| Locality Budget | - | 1,500 | (1,500) | - | - |
| Digital Champions | - | 300 | - | - | 300 |
| Local fund - Digital Grant | - | 1,690 | (847) | (843) | - |
| Marketing - Two Ridings | - | 822 | (822) | - | - |
| Mayors Fund | - | 150 | (150) | - | - |
| Health and Wellbeing | - | 8,000 | (3,530) | - | 4,470 |
| | <u>£ 3,826</u> | <u>£ 14,987</u> | <u>£ (13,200)</u> | <u>£ (843)</u> | <u>£ 4,770</u> |
| Total | | | | | |

**THE NIDDERDALE PLUS PARTNERSHIP
FOR THE YEAR ENDED 31 MARCH 2020
NOTES TO THE ACCOUNTS**

14 RESTRICTED FUNDS (continued)

| | <i>Balance b/f</i> 01.04.18 | <i>Income</i> received | <i>Expenditure</i> | <i>Transfers</i> In/(out) | <i>Balance c/f</i> 31.03.2019 |
|---|--------------------------------|---------------------------|--------------------|------------------------------|----------------------------------|
| | £ | £ | £ | £ | £ |
| Safe Nidd | 1,018 | - | (1,018) | - | - |
| NY Youth Service | 678 | - | - | - | 678 |
| Nidderdale Orchestra | 600 | - | - | - | 600 |
| Arts Development | 106 | - | - | - | 106 |
| My Neighbourhood | 889 | - | (935) | 46 | - |
| My Neighbourhood Intergenerational Project | 1,000 | - | - | - | 1,000 |
| NYCC IT Grant | - | 800 | (128) | (672) | - |
| Community Car | 852 | - | (852) | - | - |
| NYCC Dial a Ride | - | 2,000 | (2,000) | - | - |
| Library Capital | 3,450 | - | (1,947) | (686) | 817 |
| Awards for All | - | 9,880 | (9,880) | - | - |
| Stronger Communities | - | 4,750 | (4,125) | - | 625 |
| Total | £ 8,593 | £ 17,430 | £ (20,885) | £ (1,312) | £ 3,826 |

Transfers during the year and prior year relate to unrestricted funds being used to finance a deficit on restricted funds and additions to fixed assets moved to unrestricted funds.

Safe Nidd: a partnership comprising local emergency services, activity to promote community safety messages to residents and businesses in Nidderdale, chaired by Nidderdale Plus, supported by a grant from Harrogate Borough Council;

NY Youth Service: North Yorkshire County Council Youth Services: provision of services for young people in Nidderdale (eg youth clubs) - money in Nidderdale Plus accounts for future use by NY Youth in Nidderdale;

Nidderdale Orchestra: the Nidderdale Community Orchestra is a community orchestra (all ages/all abilities) established with the support of Nidderdale Plus, including use of bank account - now an independent community organisation with it's own bank account;

Arts Development: a former project coordinated by Nidderdale Plus to support creative industries in this rural area, final funds offered as Small Grants to support creative sector;

My Neighbourhood: funding was used to facilitate meetings at Nidderdale Plus and to fund the work of the Partnership Manager/Acting Partnership Manager in attending the meetings and carrying out relevant follow up.

My Neighbourhood Intergenerational Project: the funding was awarded to facilitate a digital film project, combining the skills and insights of different generations, showing Nidderdale life as it is now and in the past. The money will be expended during the financial year 19/20.

**THE NIDDERDALE PLUS PARTNERSHIP
FOR THE YEAR ENDED 31 MARCH 2020
NOTES TO THE ACCOUNTS**

14 RESTRICTED FUNDS (continued)

NYCC IT Grant: money was awarded from NYCC to update the Partnership Manager's computer and also update peripheral equipment to bluetooth equipment that connects wirelessly.

Community Car (NYCC Dial a Ride): Grant received from NYCC for the Community Car.

Library capital: NYCC funding for capital expenditure for the library.

Awards for all: a grant was awarded by the National Lottery Awards for All fund to provide extra capacity to both train and recruit more volunteers at Nidderdale Plus.

Stronger Communities: NYCC programme to strengthen voluntary and community organisations. For Nidderdale Plus, it is support to develop service provision and ensure sustainability with a view to becoming self-sufficient in the light of cuts in public funding.

NYCC Locality Budget: NYCC provides each County Councillor with a budget to respond to local needs by recommending funding to support certain activities; ours was allocated to co-ordinator time spent dealing with community car bookings.

Digital Champions: Grant for promoting digital skills in Nidderdale.

Local fund digital grant: Grant from Harrogate Borough Council was received for enhancing our facilities into a hotdesking space and upgrading our meeting room.

Marketing - Two Ridings: Grant received from Two Ridings Community Foundation to fund a marketing leaflet refresh.

Mayors fund: This grant was used to purchase a safe.

Health and Wellbeing: Grant received from NYCC to pay for contractor time in developing our range of services to cover Health & Wellbeing.

15 ANALYSIS OF NET ASSETS BETWEEN FUNDS

| 2020 | <i>Unrestricted</i> | | | <i>Restricted</i> | <i>Total</i> |
|--|---------------------|-------------------|----------------|-------------------|--------------|
| | <i>Undesignated</i> | <i>Designated</i> | | | |
| | <i>Funds</i> | <i>Funds</i> | <i>Funds</i> | | |
| | £ | £ | £ | £ | |
| Fixed Assets | - | 14,547 | - | 14,547 | |
| Investments | - | 100 | - | 100 | |
| Current Assets | 46,925 | - | 4,770 | 51,695 | |
| Creditors: Amounts due in less than one year | (1,927) | - | - | (1,927) | |
| Net Assets | <u>£ 44,998</u> | <u>£ 14,647</u> | <u>£ 4,770</u> | <u>£ 64,415</u> | |

**THE NIDDERDALE PLUS PARTNERSHIP
FOR THE YEAR ENDED 31 MARCH 2020
NOTES TO THE ACCOUNTS**

15 ANALYSIS OF NET ASSETS BETWEEN FUNDS

| 2019 | <i>Unrestricted</i> | | | <i>Total</i> |
|--|---------------------|-------------------|-------------------|-----------------|
| | <i>Undesignated</i> | <i>Designated</i> | <i>Restricted</i> | |
| | <i>Funds</i> | <i>Funds</i> | <i>Funds</i> | |
| | £ | £ | £ | £ |
| Fixed Assets | - | 17,109 | - | 17,109 |
| Investments | - | 100 | - | 100 |
| Current Assets | 42,469 | - | 3,826 | 46,295 |
| Creditors: Amounts due in less than one year | (2,973) | - | - | (2,973) |
| Net Assets | <u>£ 39,496</u> | <u>£ 17,209</u> | <u>£ 3,826</u> | <u>£ 60,531</u> |

16 OPERATING LEASE COMMITMENTS

The total future value of minimum lease payments is as follows:

| | <i>2020</i> | <i>2019</i> |
|--------------------------|-----------------|-----------------|
| <i>Buildings</i> | £ | £ |
| Within one year | 10,417 | 12,500 |
| Within one to two years | 10,417 | 12,500 |
| Within two to five years | 28,647 | 37,500 |
| After five year | - | 3,125 |
| | <u>£ 49,481</u> | <u>£ 65,625</u> |

The amount of non-cancellable operating lease payments recognised as an expense during the year was £10,417 (2019 - £9,026).

17 RELATED PARTY TRANSACTIONS

There were no other related party transactions in the year other than those with Trustees disclosed in note 8 and the subsidiary disclosed in note 10.